

Minutes of a Monthly Meeting of Great Ayton Parish Council Held on Tuesday 5th October 2010 at 7.00 pm

Present

Clrs: R Kirk (Chairman), Mrs J Imeson, Mrs F Greenwell, G Readman, N Waters, J Fletcher and D Conroy.
Ms J S Cumbor (Parish Clerk), Mr H Atkinson (Cemetery Superintendent) and Mr P Suggitt (River Warden)
Others Present: Sgt N Walther and 21 Members of the Public.

1. **Apologies** - None.
2. **Declaration of Interest in items on the Agenda** – None.
3. **Members of the Public invited to address the Council**
 - 3.1. The Trod.
 - 3.1.1. Letters and emails had been received from Mr Wall, Ms Helm, Ms Coulson, M/M Stephenson, Mr D Jackson, Mr Connett and Mrs Scott make representations highlighting the issues and a request to close the Trod. 1 notification from the Police received reporting damage.
 - 3.1.2. 15 Residents attended the meeting to make their strong representations in public and highlight their concerns about the anti-social behaviour, the vandalism and the nature of rubbish being left on the Trod and how scared their children were of the area. It was felt that no one used the path as there was a good tarmac path on Wheatlands to use, all the Residents wished the Trod to be closed and asked the Parish Council for help in achieving this.
 - 3.1.3. Some Residents stated they did not understand why the Trod had been cleaned at the weekend and in fact hadn't wanted this to happen as they felt it would just attract more anti-social behaviour.
 - 3.1.4. Cllr Kirk stated that the path did not belong to the Parish Council and it was assumed that North Yorkshire County Council Highways owned this.
 - 3.1.5. Cllr Fletcher proposed that the Parish Council advised North Yorkshire County Council of the representations received and their desire to close the path requesting the details of how to start the consultation process for closure be advised. This was seconded by Cllr Readman; a vote was taken with 4 votes for the proposal, 1 against and 2 abstentions. *The Clerk was asked to write to NYCC.*
 - 3.1.6. Cllr Kirk advised that the wider views of the Village would be required and this would be on the Agenda of the Annual Parish Meeting in March 2011. It was stated that a process to close a public right of way can be very long and consultation would take with many different authorities including the Police and the Rambles Association. The Residents were advised that they may need to have a spokes person and they would need to collate necessary information to support the closure. It was also noted that if a closure was successful they may need to purchase the land and extend their gardens.
 - 3.2. Park Square – Willow Tree. Mr Pearson asked where the Parish Council had obtained the information that there was no roots from the tree in the drain, it was not clear where this information had come from. Mr Pearson confirmed that Hambleton District Council's Tree Specialist has seen the tree, drains and DVD that showed the roots in the drain. Cllr Mrs Imeson suggested to Mr Pearson that he submitted another application to remove the tree and forward the DVD with this.
 - 3.3. New Car Park Allotments – see Council Services Report.
4. **Minutes**
The minutes of the meeting held on Tuesday 7th September 2010 were approved and signed.
5. **Police Business**
 - 5.1. The September Statistics were received.
 - 5.2. It was reported that 4 lead thefts had taken place.
 - 5.3. The Police commented that the houses backing on to the Trod needed to reduce the height of hedges/fences to 6ft to be able to carry out more surveillance.
6. **Council Services Report**
The Report was received, it was resolved to accept decisions and recommendations made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1. **Village Hall**
Cllr Kirk advised that the windows would be replaced in two weeks. The Council Chamber would be painted and a new carpet fitted and then meetings could resume at the Village Hall in the Council Chamber. *Minute continued.*
8. **Clerk's Report**
The Report was received, it was resolved to accept the decisions and recommendations detailed in the Report.

9. Accounts Report

The Report was received, it was resolved to approve the payments detailed in the Report.

10. Correspondence and Information Report

The Reports were received, it was resolved to accept decisions made in the Report.

11. Planning Report

The Report was received, it was resolved to accept decisions made in the Report.

12. Councillors' Reports

- 12.1. Cllr Mrs Greenwell advised that excavation work and the building of walls, which did not have planning permission, appeared to be taking place at Bank Flow Farm. *The Clerk was asked to report this to the Planning Department.*
- 12.2. Cllr Mrs Greenwell and Cllr Readman advised that The Captain Cook Schoolroom Museum Trust had been successful in finding a permanent occupant for the Museum Shop. The Parish Council would need to remove its belongings to allow occupation and an alternative venue would need to be found to hold Parish Council Meetings. It was noted that the Chamber would be available shortly but it was not clear if it would be ready for the November Meeting.
- 12.3. Cllr Fletcher reported that the old Friends School Cricket Pavilion roof was damaged, it was determined that this was the Parish Council's responsibility. *The Clerk was asked to arrange repairs.*
- 12.4. Cllr Fletcher advised a beech tree at The Riverside had been damaged by rabbits and would need to be replaced. *The Clerk was asked to arrange this.*

The date of the next meeting will be Tuesday 2nd November 2010, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 5TH OCTOBER 2010
COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Revised Regulations.	Review revisions incorporated into the existing Regulations. Cllr. Mrs. Greenwell commented that bullet point in the Regulations in relations to the cremated remains of others didn't quite read as intended, it was agreed to make a slight amendment for this point to say Cremated remains of "those not qualified as for burial" rather than "others". <i>The Clerk was asked to circulate the revised Regulations to the Funeral Services and the Clergy.</i>	Closed.
	Revised Regulations – Letters and emails received from M/M Wood, Mr Lappin, M/M Griffiths, Mr Jaques, Dr Land, M/M Lambert, M/M K Taylor, Mr Dean, and Ms Sedgwick. All writers supporting the article in The Spire and requesting the Parish Council to class Easby Residents as Great Ayton Residents for burial purposes	Cllr. Kirk reminded the Parish Councillors that the constitution does not allow for Council resolutions to be reviewed for 6 months. Canon Paul Peverell has been advised of this. <i>The Clerk was asked to record information received.</i>	Communications received.
	Letter from Mr Nicholson regarding overgrown beech tree in the Cemetery, almost touching overhead cables in some places.	Two quotes received, one for £160 + VAT, the other £340 + VAT. One Tree Surgeon had commented that numbered plaques were on the trees and asked if TPO's existed, the Parish Council were unsure. <i>Cllr. Fletcher queried the requirement for the Parish Council to take action and agreed to look at the tree.</i>	Open.
	The cemetery Superintendent requested permission to purchase a new tarpaulin sheet for covering up the graves prior to the burials taking place.	<i>Cllr. Water advised he may have a spare that could be used, if this wasn't acceptable permission was granted to purchase a new tarpaulin sheet.</i>	Closed.
Allotments	New car park. Residents from Skottowe Drive requested an update on the situation; they expressed their concerns at the delay and lack of consultation. Points raised included an increase in traffic along the road and cars parked in the early hours of the morning, it was mentioned that apart from once there was no noise disturbance. The Residents still felt that the area was a potential for anti-social behaviour.	Apologies were made for the delay, it was explained that monitoring had taken place by different Council Representatives at different times of the day; there was no evidence of a problem, the area was clean and the Police had confirmed no incidents had been reported. The area appeared to be used for the purpose it was intended for, but continuous monitoring would take place. It was also advised that some Allotment Holders would be present in the early	Open.

		hours. The Police suggested that any suspect activity be reported. <i>Cllr. Waters agreed to meet with the Residents on the morning of Saturday 9th October.</i>	
Play Area	Painting equipment - Outstanding.		Open.
The Riverside	Laying of stone to pathways - Outstanding		Open.
River	Due to the level of the river only strimming work had taken place. The River Warden asked from permission to purchase new waders.	<i>Permission granted to purchase new waders.</i>	Closed.
Benches	Outstanding until early Autumn, repairs by River Warden, painting by either Cemetery Superintendent or Probation Services.	Cllr. Fletcher proposed that the work be given to a contractor as these need to be painted and repaired as soon as possible. It was agreed that the River Warden would be asked to carry out this work, <i>the Clerk was asked to make arrangements.</i>	Closed.
Outstanding Painting	Painting of railings at Waterfall Terrace/Leven Side and the bridge on Yarm Lane Work to recommence late September/early October	<i>The Clerk was asked to chase. If the Probation Services were not able to come soon it was agreed that the work should be given to the River Warden.</i>	Open.
Over grown bushes	Opposite the Cemetery (in front of Skottowe).	Highways advised, on their list to do. The Clerk to chase.	Open.
Car Park Surface	Cllr. Fletcher reported that the car park area between the Chip Shop and the Royal Oak is in poor repair, there is one large pot hole that needs immediate attention, and some at the entrance to the High Green.	Highways appeared to have this in hand; holes had been painted round awaiting tarmac.	Closed.
Waterfall Park	Plaque at the bridge entrance requires cleaning/attention.	<i>Cllr. Fletcher agreed to clean.</i>	Closed.

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PLANNING REPORT

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
10/02330/FUL 32 Roseberry Cres	Proposed single storey rear extension to existing dwelling	No Observations.

NOTIFICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF COMMUNICATION	COMMENTS
10/00005/TPO 8 Park Square	Notification of HDC's decision to confirm the Tree Preservation Order on 19/08/10.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
10/01300/FUL – 5 Addison Road	Proposed two storey rear extension and single storey extension to existing dwelling as amended by plans received by HDC on 16/08/10.
10/01628/FUL – 84 Roseberry Crescent	Retrospective application for the construction of a polytunnel.
10/01784/FUL – 33 Newton Road	Revised application for proposed roof dormers to front of existing dwelling.
10/01701/TPO – Herdholt	Application to carry out works to Copper Beech Tree, Beech Tree, and Holly Tree subject to Tree Preservation Order 1993/23.
10/01875/LBC – Nutshell Cottage/Ivy Cottage	Application for Listed Building Consent for replacement windows and doors to front of dwelling.

COMMUNICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF COMMUNICATION	COMMENTS
8 High Street	The Clerk has reported a second large advertising sign has appeared on this property apparently without planning approval in a conservation area. The Clerk has also chased the status of the first sign twice.	HDC has confirmed that the Enforcement Officer is dealing with the first sign; the second sign will be reported to the Officer.

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CORRESPONDENCE REPORT

Sender	Information	Action
The Rt. Hon William Hague MP	Letter forwarding Mr Jukes letter of 19/08/10 concerning the antisocial behavior on the Chapel Steps and around the Ernie Hush Seat and request to remove this seat.	This issue is being dealt with by the PSG. The bench is used; the Parish Council should arrange for this to be painted as soon as possible.
Mrs Garrett	Request to erect a seat in memory of her daughter, has already purchased a teak bench.	Agreement was given for this to be placed in Waterfall Park at Mrs. Garrett's expense.
Ms J. Roberts	Complaint about the guttering leaking water on pedestrians outside 4 and 6 Guisborough Road, what assistance can the Parish Council lend to resolve this.	Information received, little the Parish Council can do.
Cllr. Mrs Moorhouse	Notification of blocked grate on the High Street from resident so 67 High St, Highways have cleared.	
	Notification that the youth club is going to be closed.	The Parish Clerk was instructed to write to the Chief Executive of NYCC to make representations that the Youth Club not be closed and to point out the Village Hall would be available for use at a small cost.
NHS	Update of the Review of the minor Injuries Units in Hambleton and Richmondshire.	Received. Cllr. Waters passed information to the D&S reporter to publish an article concerning a requirement for volunteers for the Village Community First Response Team; training would be given by the NHS.
1st Great Ayton Scouts	Letter of thanks from Ben Smith and Ethan Selby.	
No Allerton Incinerator Group	Various emails seeking support.	
Evening Gazette	Journalist following up Cemetery Regulation decisions, pointed person to the Parish Council website Minutes.	
NYCC	Notification of carriageway surfacing to Station Road from 20/09/10.	
	Allerton Waste Update.	
	Pension Matters Newsletter.	
NYMNPA	Agenda of the Authority Meeting on 27/9/10.	
	Notification of Parish Council yearly planning training on 09/12/10.	

HDC	Standards Committee Annual Report.	
	September Newsletter.	
	Housing Enablers Open Day 21/09/10 at Newton on Ouse.	
NYCC – Highways	Notification that the route from the Station to Gribdale (0.8 miles) will not be added to the winter maintenance schedule.	The Clerk was instructed to request that salt bins were provided.
	Advice of closure of B1292 - Treebridge Roundabout - 25 th October for 5 days for necessary works to the water mains. Alternative route along A172 and A173.	Concern was expressed at the lack of consultation about this closure and the problems that would be caused to travellers, especially those taking buses to Middlesbrough. The Clerk was asked to send information to the Police so that No Waiting cones could be placed along the Low Green.

INFORMATION REPORT

Sender	Information
SLCC	National Conference 15/10 – 17/10 at Radisson Blu Hotel, Durham.
Arien Signs	Outdoor notice board brochure.
Proludic	Play ground summit nets brochure.
Sovereign	Play ground equipment brochure.
DEFRA	Being a Good Employer booklet.
Rural Services Network	Newsletter x 1.
Rural Services Community	Newsletters x 3.
Action for Market Towns	Finding and Bidding for Project Funding Successfully Course 27/10/10.
	Tips for Market Towns.
Husson Street Furniture	Street furniture promotions.
Clevercurves	Skate park and ramps brochure.
Whitehill Direct	Outdoor notice boards brochure.
SMP	Playground promotions.
Global Foodservices & Equipment Ltd	Catering equipment offers (possibly interest for Village Hall kitchen)

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CLERK'S REPORT

ITEM	INFORMATION	ACTION	STATUS
Footpath Easby Lane to Suggitt's Field	Relaying of trod - remains No. 12 on NYCC priority list.	Organisation of work to be taken over by the Parish Council with NYCC paying, see below.	Closed.
	Offer still open for Parish Council to Project Manage and NYCC pay. Quotes received, discuss NYCC's offer.	Agreement was made to take up NYCC's offer and for the BTCV quote to be proposed and work to be put in place. <i>The Clerk was asked to follow through.</i>	Open.
Footpath behind Cliffe Terrace	Still No 95 on NYCC priority list – it has been stated they may not be able to do this year. NYCC have stated we could arrange the work and they pay.	It was agreed to collect quotes now but to delay making a decision to take over the management of the project until after the experience of the Easby Lane/Suggitt's Field footpath is known. <i>The Clerk was asked to obtain quotes.</i>	Open.
	Complaint concerning fly tipping, general poor state of path and over hanging branches from trees/hedges (some from Woodbine Close area). Ongoing communication residents who would like to know who owns this land and whose responsibility it is to keep it clean.	HDC removed rubbish and generally cleaned the area, although it is noted this is private land with a public right of way over it. NYCC have been asked to write to the hedge/tree owners about trimming back. <i>The Clerk was asked to write to the owner's directly on behalf of the Parish Council and to use this option first in the future.</i>	Closed.
Dog Fouling	Poop Scoop Bags from Pets at Home. Broadacres to distribute. – No change.		Open.
Hall Fields Project	The Clerk met with Clair Shields from LEADER concerning the part of the walk entering Cliffe Rigg Wood. Clair is hopeful that the work can be funded through the LEADER program and that the NYMNPA Rangers and Volunteers can do this. She is also hopeful that the original path and a new kissing gate can be installed.	Clerk to complete a new Project Idea Form – outstanding.	Open.
	The Clerk met with Nicky Smith from Northallerton & District VSA, she is hopeful that a grant could be possible for the lower part (beneath the railway) of the Project, before this can proceed further more accurate costs are required and the Landowner will need to agree to provide an informal lease to the Parish Council (this will need to be recorded in the Parish Minutes if granted). A proposal form will need to be completed; items that will assist an award are moving the first kissing gate further back for safety reasons and signage.	Quote from BTCV received, Robert Ward's quote awaited. <i>The Clerk to chase.</i>	Open.
Speeding – Meeting with	No further information received concerning the ongoing speed	<i>The Clerk to chase.</i>	Open.

Speed Matrix Committee	monitoring around the Village.		
	Clerk to write an article for The Stream, to publicise the problem and the steps being taken.	Article written and submitted, along with news on flood defences, dog fouling and Village Hall all agreed with the Chairman.	Closed.
Parish Council Events	Possible dates for Carol Singing Evening. Some of The Clergy cannot do Saturday 18 th Dec, other options appear to be Friday 17 th (although the Schools have a Carol Service in the morning) or Monday 20 th .	It was agreed to proceed with Monday 20 th December. <i>The Councillors and Clerk would carry out the collection.</i>	Closed.
Standing Orders	Review revised Standing Orders which have been written taking into account the mandatory requirements and the manner in which the Parish Council conducts business.	Orders to be discussed and adopted. <i>Deferred until the next meeting.</i>	New.

GREAT AYTON PARISH COUNCIL – MEETING 5TH OCTOBER 2010
ACCOUNTS REPORT

9.1 Monthly Accounts Report

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Richard Collins	Grave Digging x 3		240.00
Thomson's Hardware	Various items for Cemetery Superintendent	General Use	44.70
Sam Turner & Sons Ltd	Various items for Cemetery Superintendent	General Use	64.25
Farmway Ltd	Round Up	General Use	87.19
Ms J S Cumbor	Stationery, printer ink, telephone costs, postage		88.92
H. Atkinson	Mobile Top Up		10.00
Hambleton District Council	Salaries Jul – Sep		7,516.11
Northumbrian Water	Allotment Water Supply for Jul – Sep	DD	344.30
Northumbrian Water	Cemetery Water Supply for Jul-Sep	DD	8.62
TOTAL			8,404.09

Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Hambleton District Council	Precept		16,250.00
Various	Cemetery Receipts Report 10/09/10		1,271.00
Mrs M Docherty	Grave Reservation KXA/2		62.00
Various	Cemetery Receipts Report 24/09/10		840.00
Hambleton District Council	Refund of small business rates		45.93
Mrs Bailey	Garage Rent – Oct		10.00
Various	Cemetery Receipts Report 04/10/10		621.00
TOTAL			19,099.93

9.2 Half Yearly Results

9.2.1 Income and Expenditure v. Budget

9.2.2 Balance Sheet

9.2.3 Village Hall Income and Expenditure Account

9.3 Precept for FY2011/12 and Budget preparation – *The Clerk requested the Councillors forward advice of items that would need to be included in the Budget before the next meeting so a draft could be presented and discussed at the next meeting. It was noted that the Budget would need to be agreed in time for the Precept submission due by 31st December 2010.*

9.4 Review and adopt Financial Regulations – *Item deferred to the next meeting.*